



Phylis Wakefield, Ph.D., Inc.  
P.O. Box 97  
Sonoma, CA 95476  
707-222-6242  
707-509-0360 (fax)

## Notice of Potential HIPAA Breach

I regret to inform you that my psychotherapy office at 281 2nd Street East, Sonoma CA 95476 was burglarized over the weekend of May 11-12, 2024. The break-in, discovered on May 13, 2024, may have resulted in unauthorized access to certain client records. Based on my analysis of this event, and the data involved, I believe the risk to you to be minimal, but I am required to notify you of this potential breach of confidentiality.

### What Information May Have Been Compromised:

A filing cabinet containing client files was broken into, but it appears no files were taken or thoroughly examined. Your name may have been visible, but I believe no additional information was accessed. No credit card or social security numbers are stored in my files. Clients from the past 10 years have their psychotherapy notes securely stored electronically. Most files only include demographic information, insurance EOBs and correspondence. **If you have concerns about what is stored in your own personal chart, please reach out to me at the numbers or email provided below.**

Two password-protected computers were also stolen. There is a remote chance that written correspondence (e.g., letters or disability claims) may be accessed if the security is bypassed. *This only pertains to clients with whom there has been documents generated for their care and does not include psychotherapy notes.*

### Next Steps:

Your privacy is of utmost importance. Law enforcement was notified immediately, and I remotely locked my computer. I am enhancing security measures, including adding cameras, changing locks, and fully utilizing my secure Electronic Health Record system.

No action is needed from you at this time. If you have any questions or have any reason to believe that information about you has been accessed or distributed, please contact me immediately at either of these numbers or email:

Toll free number (888) 246-1929 or Office number (707) 222-6242  
Email at [drwakefield@drphyliswakefield.com](mailto:drwakefield@drphyliswakefield.com).

Thank you for your patience and understanding.

Sincerely,  
Phylis Wakefield, Ph.D.